

**HARDING COUNTY ECONOMIC & COMMUNITY DEVELOPMENT
CORPORATION**

Regular Meeting – March 27, 2007 – 6:30pm – Roy

MINUTES

CALL ORDER

Members in Attendance – Officers - Bob Bachen, President; Mario Gonzales, VP; Sharon Callahan, Secretary; Shawn Jeffrey, Treasurer. **Members** – Blair Clavel, Debra Garcia, Ward Garrison, Rick Hazen, Donna Milson

Members Absent – Bobby Casados, Barbara Shaw. Committee Chair, **HTC** – Tuda Crews

Recognition of Others – Paul Cooper

APPROVAL OF AGENDA – (Submitted for Action)

At 6:40pm the meeting was called to order and approval of the agenda was made with a **Motion by Clavel, seconded by Garcia and passed unanimously.**

APPROVAL OF MINUTES (Written Report Submitted for Record)

Minutes of 2.27.07 meeting were reviewed. **Motion for approval by Garcia, seconded by Garcia and passed unanimously.**

TREASURER’S REPORT (Written Report Submitted for Record)

Treasurer Shawn Jeffrey presented the financial report to date for March listing the *Revenue, Expenditures and Balance and the Account Breakout of Expenses*. **To date, FNB final total balance of accounts is \$27,416.03.** Jeffrey reported on the to date listed 3 bills to be approved for payment - \$59.50 Sherry Romine; \$150, Sherry Romine re USDA Account;.and \$340, Sharon Callahan, MainStreet Account.

PRESIDENT’S REPORT –

President Bachen reported the ENMR Grant for \$10,000 had been received and that the legislature had approved the Governor’s \$300,000 Mesa Theater Restoration project pledge. Bary Floersheim resigned as MainStreet Director and Sharon Callahan has stepped in on an interim basis to fill Bary’s position. The USDA Building is just about done. Some detail work such as levolor cover, doorframes, floor tile are still in contention. The conference room carpet has been replaced. Bob reported he is working with the engineers and will go with their recommendation for the final building acceptance approval.

CORRESPONDENCE

None

COMMITTEE REPORTS

Solano Manufacturing Business Update

President Bachen advised he had a report from Barbara Shaw informing us that Vince is in Las Vegas NV installing tanks and expects to be there for two to three more weeks.

Vince is eager to get back home and to fabricate more tanks in Solano. Garcia asked about the status of Liz Martinez's hiring and Garrison said Liz gave two weeks notice to the county, and would be working on the County Budget until Vince gets back. Garrison also noted that Vince was hoping to be able to hire someone at the shop.

HTC Committee Activity

Callahan reported receiving a phone call from Chairwoman Tuda Crews advising she couldn't make tonight's meeting. However, Tuda wants everyone to know that the **HTC** group had lots going on.

- March 5th *HTC Core Group Meeting* was held at the Mosquero Courthouse.
- March 13 *Community-Scale Renewable Energy Workshop*, Hereford TX attended by Paul Cooper and Sharon Callahan.
- Microsoft Grant Writing re *Rural Revitalization on Somewhere Special in NM*. – Tuda just received notice this grant made it to the second review round and they would be going to Santa Fe this week for the next review round.
- There will be an upcoming Essay Contest - *Why do I Like My Community Essay Contest*, tri-level competition for adults, teens, and grade school with monetary prizes.

HTC Springfield Entrepreneurial Fair

Callahan also reported for Mary Libby Campbell about the March 23/24 *HTC Ogallala Commons Regional Conference* held in Springfield CO. Callahan and Savannah Schell attended the *Community Futures Planning Session* along with Mary Campbell, Donna Hazen, Erin, Adam and Zachary Mitchell. At the HTC Baca County Youth Entrepreneur Fair, the Mosquero Media Entry won two prizes.

Hereford Renewable Energy Workshop (Written Report Submitted for Record)

Paul Cooper reported he and Callahan attended the March 13 *Community-Scale Renewable Energy Workshop* in Hereford TX. The workshop was excellent, with good program presentors, great lunch, and excellent site tours. The workshop inspired Cooper to do local research that is the supplement to his written report. Cooper noted that Tri-State is very resistant to alternative energy. Clavel commented that USDA is making 160 million grant dollars available for renewable energy. Hazen commented that recapturing costs take a long time and upfront costs very expensive i.e. the Roy Schools solar water heater at \$13,000.

MAIN STREET PROGRAM REPORT –

- **HCecdc MainStreet Oversight Committee** – The Board discussed the immediate need to advertise the MainStreet Coordinator Position. Gonzales volunteered to chair the subcommittee with volunteers Clavel and Shaw.
- **MainStreet Project Committee** – Callahan advised she was trying to contact the members listed by Floersheim and expressed concern about knowing enough about the MainStreet Committee Program process to inform these potential members correctly about the specific entailments of the committee assignment.

- After some discussion, the Board recommended Callahan continue to make contact with this core group to seek their participation.
- **Annual Fandango** – HC Community Center reserved for July 20,21,22 and Lee Daniels booked for BBQ catering. Entertainment is being prospected.
 - **Mesa Theater Planning** – Elmo Baca, MainStreet Consultant is scheduled to conduct on April 20th, a First Focus Session on “*What would you like to see happening here?*”
 - **NM Historic Preservation Alliance Conference, Roswell** – **Motion was made by Jeffrey, seconded by Garcia to approve enrollment and expenses for Callahan’s attendance.**

President Bachen advised HCcedc needs to obtain records/materials followup from Floersheim with regard to brochures, posters, facade-planning projects, Fandango attendance, grant work with Home Depot and Richard Marchese.

OLD BUSINESS

Mesa Theatre Property Donation Acceptance

Callahan reported she had visited with Anne Dikeman prior to this meeting to discuss the necessity of re-doing the QuitClaim Deed. The theater donation must be made solely to the HCcedc with no strings attached due to the \$300,000 legislative grant. Anne understands and is agreeable and will have her daughter Clara redo the deed. Anne also has lent us the abstract so that we can make a copy for our records.

Solano Manufacturing Building Transfer

No action reported at this time.

Scenic ByWay Corridor Planning

President Bach advised Shaw reported a proposal in the amount of \$38,000 has been submitted, that it has a high ranking and the funding decision will be made in December.

At-Will Employment Contract (*Template submitted for the Record*)

Callahan submitted a **Draft At-Will Service Contract** prepared for Sherry Romine to the Board for its’ review. After discussion, the template was approved subject to removal of all mention of employment/employee wording, and instead, substituting Service Contract/Contractee wording. Under item 5, spelling of event needs to be corrected. Jeffrey recommended 1099 forms be filed for both Romine and Martinez. **Motion was made by Hazen to accept the At-Will Service Contract per corrections. Seconded by Gonzales, and passed unanimously.**

Harding County Progress Report Draft to Governor Richardson

Draft work in progress; Callahan promises to submit it for approval by the next meeting.

NEW BUSINESS

The NM Rural Economic Development Forum on April 10,11,12 in Clovis attendance was discussed. Jeffery and Shaw were awarded scholarships and will check their schedules to see if sharing attendance times might work for our Board attendance.

Callahan noted ENMR, the main sponsor, based much of their recent grant approval on our upcoming MainStreet activities.

Approval of Invoices

Donna Milson submitted \$170 billing for sewer line repair work involving both the USDA Building and the Bank. **Motion was made by Garcia that HCecdc pay half (\$85) and make the check payable to 1st National Bank of Las Vegas. Seconded by Garrison and passed unanimously.**

President Bachen submitted Dennis Engineering Invoice for \$392.35 for ongoing services at the USDA Building. **Motion for approval made by Hazen, seconded by Jeffrey and passed unanimously.**

Invoice submitted for \$340.00 for MainStreet Interim Service Activity rendered by Sharon Callahan. **Motion for approval made by Gonzales, seconded by Garrison, and passed unanimously.**

PUBLIC INPUT

The March '07 *Harding County Newsletter* from the Commissioner's Office is printed and available around the county.

OTHER

Solano Manufacturing Equipment Lease Agreement

Jeffery reported this lease agreement had been retyped and submitted to Barbara Shaw.

NEXT MEETING

April 24, 2007 at 6:30pm – HCecdc Office in Roy.

ADJOURNMENT

8:05 pm

Respectfully Submitted by
Sharon Callahan, HCecdc Secretary