

HARDING COUNTY ECONOMIC & COMMUNITY DEVELOPEMENT
REGULAR MEETING
July 24, 2007 6:30PM
ROY

CALL TO ORDER

President Bob Bachen called the meeting to order at 6:37 pm.

ROLL CALL

Present: President Bob Bachen Treasurer/Secretary Shawn Jeffrey
Member HC Commissioner Robert Casados Member Paul Cooper Member Carla Esquibel
Guests: Main Street Coordinator Sharon Callahan, HTC Rep. Mary Libby Campbell, Sherry Romine

APPROVAL OF AGENDA

President Bob Bachen asked for a motion to amend the agenda by moving "Landscaping the USDA building" to after the Presidents report.

President Bob Bachen asked for a motion to approve the agenda as amended. Member Paul Cooper made the motion to approve the agenda. Member Carla Esquibel seconded. Approved 4-0

APPROVAL OF MINUTES

Minutes: Regular Meeting June 26, 2007

Member Carla Esquibel motioned to approve the minutes with changes. Member Robert Casados seconded. Approved 4-0

TREASURERS REPORT

- **Treasurer Shawn Jeffrey presented the financial statement for the past month.**

President Bob Bachen asked for motion to approve Treasurers report including the monthly bills. Member Paul Cooper moved to approve Treasurers report including the monthly bills. Member Carla Esquibel seconded the motion. Approved 4-0

PRESIDENTS REPORT

- President Bob Bachen informed all the committee reports will have a time limit of 10 minutes each then after all of the report has been given questions can be asked at that time. He also added the agenda items will be discussed by board members only, if there are any questions from the public these can be asked during the "public input" agenda item these changes are important as they will make our meeting time more effective.

LANDSCAPING THE USDA BUILDING

- Sherry Romine spoke to say she would like to landscape around the HCECD building. She is not able to mow around everything and she explained she would like to sterilize the ground, cover the ground with black plastic and top it with gravel. Member Shawn Jeffrey mentioned the Village of Mosquero might have some extra and she would check and ask if its going to be used anywhere. Member Robert Casados informed all there is a landscaping grant available with the Ute Creek Soil Conservation he asked that Sherry Romine to talk with Sherrita Fluhman about the grant.

CORRESPONDENCE

There was not any presented

COMMITTEE REPORTS

- **Main Street Program report- Sharon Callahan**
Main Street Coordinator Sharon Callahan gave each member a copy of the report she had prepared for the Board. Sharon asked each member to review the report.
 - ❖ She explained her meeting of the main Street members started at 6:30pm and she had a good turn out. The report follows these minutes.

- ❖ Sharon explained she got a quote for insurance and the price is \$849.77 a year, this quote came from Young Insurance in Tucumcari, NM. President Bob Bachen also informed all that he had gotten a quote and his was priced just a little higher. Member Shawn Jeffrey moved to approve the lowest insurance quote with the modification in the amount of coverage necessary at this time. Member Robert Casados seconded. Approved 4-0
 - ❖ Sharon Callahan informed all she had received news that the Village of Roy had sent the \$300,000 back to Santa Fe. President Bob Bachen called Mayor Lee Fluhman on the phone to verify if the \$300,000 from the NM Legislature for the Roy Theatre had been sent back. Mayor Lee Fluhman told President Bob Bachen it had been sent back they don't want anything to do with it.
 - ❖ Sharon informed all there is a meeting in Las Vegas she would like to attend and she had been given two free passes and said she would probably be taking Arlene Aragon with her. Mary Libby Campbell spoke to say if Arlene Aragon did not go she would like to go in her place.
- **Amigos Bravos Update- HTC Rep. Mary Libby Campbell**
Tuda Crews was not able to attend the meeting and she had arranged for Mary Libby Campbell to update the Council on the progress of Amigos Bravos.
- ❖ First of all she reported the Harding County HTC Tour was a huge success and all the people who took the tour were very impressed with Harding County. She explained Doc Mayer did a poetry reading at the HC Courthouse; Jack Chatfield did a presentation on the history of the Bell Ranch.
 - ❖ On September 20, 2007 she once again reminded everyone that Ogallala Commons has scheduled a Youth Engagement Workshop for Mosquero, Roy and several other schools and this will take place at the Roy Municipal School. This workshop is a leadership seminar for the high school students.
- She asked if there were any questions:
Member Paul Cooper asked if all their committees were active, Mary Libby Campbell responded to say most are doing well and some have fallen through the cracks. A diligent effort is being made to revive those committees.
- **Solano Manufacturing Marketing- Liz Martinez**
SM Liz Martinez was unable to attend the meeting and had called with a verbal report for President Bob Bachen.
- ❖ She reported she is currently preparing a report of the warranty work that needs to be done at the Solano Manufacturing building for Little Construction.
- Member Robert Casados added he got a call from Lynn Fluhman of Little Construction asking about the legislative appropriations member Robert Casados informed Mr. Fluhman he would be receiving a letter to explain the warranty work and the funding.

OLD BUSINESS

- **Update Progress of HCECD Building**
- a) **Morgan Building**

b) **Entry Way to building-**

President Bob Bachen informed the Board he had talked with Mayor Lee Fluhman about the entry way to the building and Mayor Fluhman told him when the road project starts in the Village they will assist in the completion of the entry way. President Bob Bachen mentioned that maybe member Mario Gonzales could oversee the project and cement work as he is experienced in this kind of project.

Member Robert Casados asked if Vince Smith could make a sign to recognize the Solano Manufacturing Building as he has gotten a lot of inquiries about there not being any recognition of the building. President Bob Bachen responded that Mr. Vince Smith leases the building from the Harding County Economic Development and we cannot make him hang a sign, it is his decision if he hangs a sign or not. Member Carla Esquibel said she would mention it to Elizabeth Martinez.

- **Business & Economic Survey for Hess Corp.**
Mary Libby Campbell presented a rough draft to the HCECDC to review and requested input on changes as they would like to have made. A few things were recommended for changes and Mary Libby Campbell said she would make the changes. Member Carla Esquibel mentioned it probably would not be a good idea to send the survey in the Villages Utility bills as the whole County is not being reached. Mary Libby Campbell asked Member Robert Casados when the next HC Commission meeting would be taking place as she would approach the Commissioners and Deputy Assessor Peter Callahan about possibly funding a County-wide mass mailing of the survey. Member Robert Casados said the regular scheduled meeting August 9, 2007.
- **At Will Service Contracts- Elizabeth Martinez, Sherry Romine, and Sharon Callahan**
The contract was reviewed by the Board and a couple of changes will be made to the contract and then it will be presented to the at-will contract employees. At-Will Contract employees are Main Street Sharon Callahan- \$10 an hour plus business expenses, Solano Marketing Rep. Elizabeth Martinez- \$10 up to 20 hours a week, and Sherry Romine \$150 a month for the janitorial work at the HCECDC building.
- **Approval of Invoices**
Invoices were presented from Dennis Engineering for the amount of \$1,466.62 this includes a .45 a mile charge. President Bob Bachen asked Member Shawn Jeffrey what is the state statute for mileage, she responded .32 a mile. Member Carla Esquibel added that .45 a mile was a little high and should be checked into. DEC has also requested the plans from Morgan Buildings for the HCECDC building; they have not received them yet. MS Sharon Callahan presented an invoice for the amount of \$603.70 for her time.
Member Paul Cooper moved to approve the invoice from Dennis Engineering & MS Sharon Callahan. Member Shawn Jeffrey seconded. Approved 4-0
- **Election of Board Secretary**
Once again there were no candidates who expressed interest for the position
- **Equipment Lease Contract & Business Transfer of ownership re: Solano Manufacturing**
The lease is not complete and not ready for a signature
- **Continuation of Starlight Ballroom**
President Bob Bachen reported that 100 people attended the dance and participation is good. He also mentioned he has been doing all the advertising for the event- radio-newspapers-magazines. This event is an economic incentive for Harding County. Member Paul Cooper explained that he likes the idea and the dance was nice but it has put a financial hardship on the HCECDC. The HCECDC cannot afford to keep paying \$1700 for an event like this. Member Robert Casados spoke to say maybe if there was a different-cheaper band then more people might attend. Member Shawn Jeffrey interrupted with the point that she really liked the dance, its different kind of music and it really sounded good, a dinner theatre is a special event and it was worth the money and should be supported by the County. President Bob Bachen said not many Harding County residents participated in the supporting of the event.
*Member Paul Cooper moved to approve the event up to \$1,000 of HCECDC money with the option for further review. Member Shawn Jeffrey seconded. Member Carla Esquibel voted in approval for the motion. Approved 3-1
Member Robert Casados opposed.*

Member Robert Casados announced there is a dance in Nara Visa every year and it is a very successful event with an inexpensive band and if the Starlight Ballroom doesn't make it maybe a more economically priced band should be scheduled to help with lowering the expenses of the dinner theatre. The Members discussed the Cowboy camp meeting in Mosquero and how it is possible to bring people into the Harding County for an event. President Bob Bachen thanked everyone for supporting the event and asked if anyone would be available to help work the event. Member Paul Cooper said he would be happy to volunteer again. Member Shawn Jeffrey explained she would be out of town.

NEW BUSINESS

➤ **Approval of deed transfers from Harding County**

President Bob Bachen presented the Warranty deed from the Village of Roy for the land the USDA building is on. He asked for a motion to accept the Warranty Deed from the Village of Roy for the HCEDC building.

Member Shawn Jeffrey moved to accept the Warranty deed from the Village of Roy.

Member Paul Cooper seconded. Approved 4-0

➤ President Bob Bachen presented the Quick Claim deed for the Solano Manufacturing building from Harding County.

Member Carla Esquibel moved to accept the Quit Claim deed from Harding County for the Solano Manufacturing Building. Member Shawn Jeffrey seconded. Approved 4-0

PUBLIC INPUT

- MS Sharon Callahan informed all that there is a Economic Summit Sept. 26-28

OTHER

NEXT MEETING

August 28, 2007

ADJOURNMENT

President Bob Bachen asked for a motion to adjourn the meeting. Member Paul Cooper moved to adjourn the meeting. Member Carla Esquibel seconded. Approved 4-0 Meeting adjourned 8:55pm

APPROVED THIS _____ DAY OF August 2007.

ATTEST:

TREASURER/ SECRETARY

PRESIDENT