

DRAFT

HARDING COUNTY ECONOMIC & COMMUNITY DEVELOPMENT CORP.

Regular Meeting ~ September 23, 2008 ~ 6:30 pm ~ Roy

Meeting called to order by President, Paul Cooper at 6:40 pm.

Members in attendance:

Paul Cooper, Bob Bachen, Bobby Casados, Esther Mitchell, Blair Clavel, and Mary Libby Campbell.

Members Absent:

Carla Esquibel, Mario Gonzales, Debra Garcia, and Shawn Jeffrey.

In the absence of Secretary, Mario Gonzales, Mary Libby Campbell agreed to record the minutes.

Recognition of Others:

No guests in Attendance

Approval of Agenda:

Motion made by Blair Clavel to approve agenda with one addition; to insert "New Members" to follow approval of agenda. Motion seconded by Bob Bachen and passed unanimously.

New Members:

A letter from Sandy Ray expressing interest in joining the HCECDC was presented by Paul Cooper. Motion was made by Bobby Casados, seconded by Mary Libby Campbell, and passed unanimously.

Treasurer's Report:

No Treasurer's Report and no invoices presented.

Correspondence:

Letter from Community First Bank indicating the application for Grant Funding for the Solano Starlight Ballroom for next season was not approved. Community First indicated they received requests totaling \$422,928 and only had \$25,000 to spend. Keith Tucker, President, indicated in a personal note on the letter that he would like to speak with Bob Bachen personally with regard to the funding request. Bob will follow up by phone.

Thank you notes from Youth for Add-On Money for Fair Livestock Sale were received from Chanae Esquibel; Kayla Hazen; Kyle Hazen; and Levi Shaw.

Committee Reports:

Main Street – Sharon has not scheduled date for Fandango and there has been no activity

with regard to the Mesa Theater – Paul is to contact Sharon to find out status.
Amigos Bravos –

Old Business:

Propane Tanks – Village of Roy received a bill from Ybarra's for moving propane tanks and inquired of Paul if that bill should have been submitted to HCECDC. Paul will request a copy of the invoice to give to Shawn to find out if it has been paid and to check the date. It was mentioned that there may be possibility that Rudy is considering selling the Roy business and keeping the Las Vegas Business.

The Shop – May Family: It was indicated that a representative of the May Family was expected to attend the meeting. Concern was expressed with regard to the building they had ordered and the possibility that it might have fallen through. HCECDC did loan them \$1,500.00 and there is a need to have some kind of agreement with them. There is also the matter of the ENMR Grant that they received and it was mentioned that if things fell through, they could sell the building and pay back the grant.

Hartley Building: Bobby Casados talked with Barbara Shaw recently to find out when the capital outlay expires. Barbara will contact the State and find out when the Capital Outlay Funds will expire and let us know the date by which the money is to be spent (approximately \$23-24 thousand).

Mesa Theater: Scooter Mitchell has been working on the Memorandum Of Understanding that will transfer the title of the Mesa Theater over to the Village of Roy as the Fiscal Agent for the theater project. Once the project is completed, the title will return to the HCECDC. It was suggested that if any of us have concerns with regard to this matter, we need to address them.

New Business:

It was announced that the **Governor's Summit on Economic Development** will be held in Tucumcari on October 1-3, 2008. Mary Libby Campbell will make sure the information gets out to all the members.

Public Input:

None

Other:

New President, Paul Cooper. Presented a list of items for consideration by the Board:

- **Bylaws:** Would like for a committee to be formed to review the bylaws and address some discrepancies such as:
 - Term of Office for Board Members is Two Years – Consider increase
 - Term of Office for Officers is 1 Year - Consider increase
 - Annual Meeting is to be held in April - Have been doing it in August

President is to submit budget at annual meeting – has not been done.
Bylaws do not assign responsibility for the Agenda – Who is responsible?
Consider changing bylaws to be able to vote by proxy.

- **Agenda Posted in Advance:**
Mario is Secretary – Either Mario or Paul will make sure it is done.
- **Insurance:** we recently paid for new insurance for the theater and this building with two separate insurance carriers and we should consider using the same company for both buildings. One is in Tucumcari and one is in Clovis Sharon to get quote from Tucumcari Company (Young Insurance) and Bob will get a quote from Clovis Insurance Company to present at next meeting.
- **Xerox Machine** – Blair Clavel has an older unit to donate to HCECDC. We also have two file cabinets that are empty. Paul indicated a need for the machine in the office.
- **Articles of Incorporation:** Paul is under the impression that Barbara Shaw has those records – Paul would like to put those documents in the locked file cabinet. He will contact Barbara Shaw to make arrangements for transferring the records.
- **Write letter to the bank:** It would be appropriate to update the signature cards on the bank account. Shaun has the account number and we will need to wait for a copy of the minutes identifying the new officers to enclose with the letter.
- **Open Meetings:** Discussion was held as to whether or not the HCECDC falls under the Open Meetings Act. Blair Clavel is to investigate the matter and will report back at the next meeting.
- **Meeting Start Time:** Discussion was held about the meeting start time for the school year which makes it difficult for Shawn Jeffrey to get to Roy after driving her school bus route in Mosquero. Motion was made by Bob Bachen and second by Esther Mitchell to change the start time for meetings during the school year to 6:45 pm instead of 6:30 pm. Motion passed unanimously.

Meeting adjourned by President, Paul Cooper, at 7:35 pm.

Next Meeting:

October 28, 2008 at 6:45 pm in Roy

Respectfully submitted:

Mary Libby Campbell, Substitute Secretary, HCECDC

MARK YOUR CALENDAR FOR THE NEXT MEETING – 10/28/08 @ 6:45 PM!